## Paying for Fees on MyWSU

1. Login to <u>MyWSU</u>, with your login information.

You must log in to continue
Network ID or Friend ID:
Password:
Continue

2. Find the *Campus Finances* section and click the link "Go to my Campus Finance Account"

Manage Notices		Cancel Enrollment		
Manage Notices	Go to my Student Center	CougarCard Activity		
02/23/2015 12:00am	Use the student	Course Catalog		
	center to manage	Junior Writing Portfolio		
02/23/2015 03:44pm	school related	Official Statement Request		
	activities such as: Betelix Student Center	Optional Services		
02/18/2015 08:09am	Check Your	Schedule Surfer		
Interneting Construction	Student Aid	Schedules of Classes		
	View Schedule     Enroll for Classes	Transcript Request		
	Manage Personal			
PULLMAN EMERGENCY INFORMATION	Information			
	And More			
Please remember to update your emergency contact information in the zzusis portal. Update Now!		Colex Entro		
In the event of important WSU alerts and emergencies.	Go to my Student Center	Alive		
please visit: http://alert.wsu.edu				
Information about key departments to contact during an		CougarCard Activity		
emergency can be found at: <u>http://alert.wsu.edu/Links</u>	BLUE COURSE EVALUATIONS	CougLink		
TO REPORT AN EMERGENCY, DIAL 911				
NOTE: When dialing 911 from a WSU Pullman campus	Spring 2015 course evaluations are not currently active.	Housing on Campus		
number, there will be a 7 second delay in connecting. WAIT! DO NOT HANG UP!		Office 365 Email		
WATE DO NOT TIANG OF		Pullman Campus Map		
		Fullman Campus Map		
		Pullman Parking Services		
CAMPUS FINANCES		RONet		
		Skillport		
Go to my Finance Center		Skillport		
Use Finance Center to manage activities such as:		Tech Store		
		WSU Libraries		
Customer Account Balance     Payments	PULLMAN CALENDAR			
And More				
	February 2015	LEARNING MANAGEMENT SYSTEM		
Go to my Campus Finance Account	SUN MON TUE WED THU FRI SAT	LEARNING MANAGEMENT SYSTEM		
	1 2 3 4 5 6 7 8 9 10 11 12 13 14			
C 77.SIS	15 16 17 18 19 20 21	STUDENT		
	22 23 24 25 26 27 28	Violence Toward Women (2015-spri PULLM CRM_] 403-01)		
Butch T. Couger print R	Full Page View	Course ID: 2015-spri-PULLM-CRM_J-403-3933-LEC		
Account Summary		Society and Technology (2015-spri PULLM SOC		
	Q 2 - x	430-01) Course ID: 2015-spri-PULLM-SOC-430-3824-LEC		

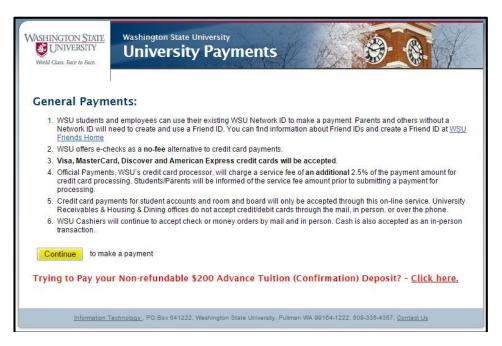
3. You should be viewing your "Account Summary." Click on the "Activity" tab.

Account :	Services
charges due	payments
	Account the charges due

4. When you are on the "Activity" tab, you should see all of the payments you need to make and the payments you have already made. If you want to make a payment, click on the "Make a Payment" button.

Account Inq	uiry		Accor	unt Servio	es
summary	activity		charges due		payments
Account Activity					
VIEW BY					
From 08/24/2014	To 02/24/2015	31	All Terms	¥	go
Transactions			Find   View All	) First	▲ 1-10 of 34
Posted Date Item	Te	erm		Charge	Payment Refund
	dowed Sobl 20	115 Sec	na Comosta		
		145 Cod	on Comercia		
0.000000 70.000		no opi	ng ochicolo		
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	-		-		
			م. م	First 4	1-10 of 34 🕨 Last
Currency used is US Dollar.					
					Make a Payment

5. You should be taken to a new page titled "University Payment, General Payments." Click on the "Continue" button to make a payment.



6. When making your payment, make sure it says "The payment is for: (LAST NAME) Me." The type of payment you are making is a "Tuition & Fees / General Payments." Click the continue button once the online form is properly filled out.

You can make your payment with these easy steps:				
The payment is for: ( Cartering Me or Another Person				
<ol> <li>Specify who the payment is for and select the type of payment you would like to make.</li> <li>On page 2, enter amount to be paid.</li> <li>On page 3, verify amounts to be paid and specify payment method(American Express, Discover, MasterCard or Electronic Check only).</li> <li>On the final page(s), enter your credit card or e-check information, and enter your e-mail address if you wish to receive e- mail confirmation of your payment.</li> <li>For help, click any of the 2 symbols below.</li> </ol>				
Check the type of payment you would like to make:       2         Image: Set of the type of payment will apyment will apyment will apyment will apyment will apyment will apyment will be the type of type of the type of type o				
Apartment Rent or HDS Contract charges. Payments for Student Loans are now collected by our servicer, ECSI, click <u>here</u> for details. Note: Housing and Dining Application Payments are paid separately: <u>2nd half of my Res Hall first payment</u> (due June 1st); <u>Single Student Apartments 1st Month's Rent (due July 1st)</u> – link will open a new window Note: Additional Residence Dining Account (RDA) dollars are paid separately: <u>Add Dollars to your RDA account</u> - this link will open a new window Note: Cougar CASH is paid separately. <u>Add Dollars to your Cougar CASH account</u> - this link will open a new window				
Continue				

7. Enter the amount you wish to pay towards the fee on the next page. Then, click the "Continue" button. Here is an example for paying \$100.00 towards a fee.

Enter amount to be paid:		
This payment will apply to charges in order of due dates and then charge priority: Tuition & Fees first, HDS next and general charges last: (Funds deposited to this account will not apply to advance tuition deposit.)	\$ [100.00]	2
Cont	inue	

8. Follow the rest of the steps for making your payment. You may pay by Electronic Check or by Credit Card.



9. If you choose to enter your email information, you should receive an email confirming you payment at the end of the process.